



Natural Resources Conservation Service
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August 8, 2008

UTAH BULLETIN UT210-08-02

SUBJECT: ENG – CANCELLATION OF UTAH BULLETIN UT210-07-01 ENGINEERING JOB TRACKING SYSTEM

Purpose: This bulletin **CANCELS** Utah Bulletin UT210-07-01, Engineering Job Tracking System. This bulletin additionally cancels the state level requirement for Drawing Numbers or Job Numbers to be used on engineering drawings.

Background:

Utah Bulletin UT210-07-01 communicated policy and installation instructions for software with the purpose of tracking engineering jobs in the state. The software's purpose was to track projects of all sizes (required for Job Class IV-VI), in a uniform system for statewide use, allowing efficient management of the area or field office engineering workload.

Since installation of the tracking software, errors have been found that will not allow it to be utilized at its original speed and intent. The errors in coding cannot be corrected.

NRCS UT had previously issued Drawing/Job numbers for engineering projects requiring State Office review. There is no National Policy requiring the use of Drawing/Job numbers for any project size. Since drawings are not filed in a central location in the state office requiring a file organizing method, there is no need to issue the numbers.

NRCS Utah Policy

1. Due to the issues that have arisen with the Job Tracking Software, Utah Bulletin UT210-08-01 is cancelled.
2. Drawing/Job numbers will no longer be issued for projects at the state level.

Recommendations

Areas are encouraged to track engineering jobs in a manner that ensures engineering technical assistance is provided in a timely manner. Coordination between Area Engineers is encouraged and will be facilitated by the State Conservation Engineer upon request.

Areas Engineers are encouraged to utilize Drawing/Job numbers as necessary if it facilitates the review, approval, and project tracking needs of the Area. A suggested method might be a numeric county number in alphabetic order, the fiscal year, the funding program, and the actual number of the project such as:

01-08-76-05

Beaver County – Fiscal Year 2008 – EQIP – 5th project

For additional recommendations as to directory structures and file number systems, please reference National Engineering Handbook Part 641, Computer Aided Design Standards.

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Expiration Date: Until further notice.

/S/

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Distribution: E